



# THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

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GOVERNMENT OF ASSAM  
ORDERS BY THE GOVERNOR  
REVENUE & DISASTER MANAGEMENT DEPARTMENT  
REFORMS BRANCH  
**NOTIFICATION**

The 18th October, 2024

**eCF No. 565802/1/774338/2024.-** Declaration of services under Revenue & D.M. Department as per provision of the Assam Right to Public Services Act, 2012.

With a view to provide the delivery of Public Service to the eligible citizens within stipulated time limit, the following service of the Revenue & D.M. Department has been notified under Section 4 of the Assam Right to Public Services Act, 2012.

**Service Name: Settlement of unsettled erstwhile Bhoodan/Gramdan Lands**

This service aims to mainstream the unsettled erstwhile Bhoodan/Gramdan lands by recording such lands in Village Land Banks (VLB) and thereafter offering settlement to eligible applicants to make such lands transactable henceforth.

**Eligibility Criteria:**

The unsettled Bhoodan/Gramdan lands shall be recorded in the Village Land Bank. The eligibility criteria for settlement of such lands will be as per the provisions of Land Policy, 2019 (as amended) and Govt. Notifications and Circulars issued from time to time for settlement of khas land with recommendation of Land Advisory Committee.

**Rural Agricultural Land:**

An indigenous landless cultivator referring to those persons, who cultivate the land by themselves and whose livelihood is mainly cultivation.

**Preferences shall be given to the following**

- An indigenous landowner cultivator who has been rendered landless due to flood, erosion, earthquake and natural calamities.
- An indigenous landless cultivator who belongs to SC/ST/OBC/MOBC Communities.

- c. An indigenous widow having no earning sons or daughters (excluding married daughters) provided such a widow intends to take up cultivation as a source of livelihood.
- d. An indigenous single woman, disabled person and ex-serviceman desirous and capable of taking up agriculture as a means of livelihood.
- e. An indigenous person, who has less than 1 bigha agricultural land in his name or in the name of any member of his family either as tenant or as owner anywhere in the State and no means of livelihood other than cultivation.

**Rural Homestead Land:**

An indigenous family of the State who does not have homestead land in the name of any member of their families anywhere in the entire state may be settled suitable homestead land not exceeding 1 Bigha per family.

**Settlement in Town lands**

An indigenous person who has no homestead land in his name or in the name of his family in the State may be eligible to get land in Guwahati city or in the urban area, with approval of Government, provided-

- a. Such a person is required to reside in Guwahati city or in that Urban area by very nature of his occupation/ service.
- b. He has sufficient ground to justify that he has not been able to purchase land in Guwahati city / other towns.

An indigenous land less person if found eligible and who have been under continuous occupation of Govt. land since or prior to 28th June 2001, may be considered for settlement of maximum 1 katha-5 lessa of land in case of Guwahati and 1 katha- 10 lessa in case of other towns as one time measure for homestead purpose, irrespective of having land in rural areas.

**Settlement of land in peripheral areas of town land**

Settlement of land (within the periphery) shall be applicable as per the Govt. Notification No. RDM-12011 (17)/15/2022-LR-REV-R&DM/14 dated 21-08-2023.

**Designated Public Servant (DPS):**

**District Commissioner**

**Procedural Steps:**

1. Applicants will apply online through Sewa Setu Portal at <https://sewasetu.assam.gov.in> along with the required documents by self or through PFC/CSC.
2. Before submitting the online application, the applicant needs to complete the e-KYC process through Aadhaar/ PAN on voluntary basis.
3. On Receipt of the Application, Land Record Assistant (LRA) physically verifies the scheduled land for confirmation of possession of the land, takes the geo-tagged photograph of the scheduled land and forwards the report to the Circle Officer.
4. Circle Officer then verifies the application along with LRA report and if satisfied forwards the same to the District Commissioner/Additional District Commissioner with comment and views.
5. District Commissioner verifies the application, CO's report and LRA's report and if satisfied, the proposal is placed before LAC and based on the recommendations from the SDLAC, for rural areas, the District Commissioner/ADC forwards the proposal to Circle officers for premium notice generation.

6. However, for town areas as well as peripheral areas wherever applicable, the District Commissioner forwards to Revenue & DM Department, Govt. of Assam with recommendation for approval. On receiving approval from the Revenue & DM Department, DC forwards to CO for premium notice generation. On receiving rejection the case is closed and rejected.
7. Once premium is paid by the applicant, the Circle officer confirms the premium deposit and forwards to DC for necessary order for settlement.
8. After passing of settlement order DC sends to CO for correction of land records who in turn generates the Periodic Patta and forwards it to the District Commissioner for signature.
9. The District Commissioner then signs the newly generated Periodic Patta and forwards it to Circle Officer.

**Documents to be annexed with Application**

1. Allocation certificate issued by the erstwhile Assam State Bhoodan Gramdan Board/ Gram Sabha (in case of already allocated land).
2. Any other document showing possession on Bhoodan/ Gramdan land (in case of not allocated)
3. Last rent/fee paying receipt to the erstwhile Assam State Bhoodan Gramdan Board/Gram Sabha (desirable).

**User Fees:** Rs 50/- (in rural areas) and Rs 100/-(in town and peripheral areas)

**Citizen Charter:** Annexure- I

**GYANENDRA DEV TRIPATHI,**  
Principal Secretary to the Government of Assam,  
Revenue & Disaster Management Department.

**Annexure-I****Citizen's Charter**

<b>Notified Public Service</b>	<b>Designated Public Servant (DPS)</b>	<b>Designation of Appellate Authority</b>	<b>Stipulated time line</b>	<b>Documents to be enclosed along with the Application</b>	<b>Application Fees</b>
Settlement of erstwhile unsettled Bhoodan/Gramdan Lands	District Commissioner	Principal Secretary, Revenue & DM Department	Mission period	<p>1. Allocation certificate issued by the erstwhile Assam State Bhoodan Gramdan Board/ Gram Sabha. (in case of already allocated land).</p> <p>2. Any other document showing possession on Bhoodan/Gramdan land (in case of not allocated).</p> <p>3. Last rent/fee paying receipt to the erstwhile Assam State Bhoodan Gramdan Board/Gram Sabha (desirable).</p>	Rs 50/- (in rural areas) and Rs 100/- (in town and peripheral areas)